

Kamloops Women's Soccer League Rules & Regulations



Revised Fall 2023

SOCIETY ACT

"KAMLOOPS WOMEN'S SOCCER LEAGUE SOCIETY"

RULES & REGULATIONS

ARTICLE 1 - REGISTRATION OF PLAYERS AND FEES

1. The KWSL may accept team and individual registration up to the closing date set by the Board (allowing adequate time prior to the start of the season).
2. A player may only be registered with one team at any given time.
3. A player may compete in KWSL games in which her team is entered only if the registration, fees, and forms are received by the Division Liaison prior to the respective game.
4. Each player is responsible for completing their own documents and familiarizing themselves with the Constitution. Accurate completion of the registration form is required. Falsifying or providing misleading information is not acceptable and will result in disqualification for the season and loss of fees.
5. A player registered on the official registration form shall not be allowed to transfer her services during her team's playing season. Special circumstances may be brought forth to the Board for review.
6. To be eligible for registration as a player on a team, a player must:
 - a. Be a female or person who gender identifies as a woman;
 - b. Not owe any monies, equipment or possessions to their current or previous teams within the League;
 - c. Be of good character and agree to follow the League Bylaws and Rules & Regulations.
 - d. Be seventeen (17) years old as of January 1st of the current year. The signature of the player's legal guardian will be required for registration and insurance forms for any players that are seventeen (17) or eighteen (18) years of age.
 - i. Youth members MUST complete their eligibility with their youth soccer association prior to playing in the KWSL.
7. To be eligible for registration/membership as a new team to the League, a team must:
 - a. Forward to the Board, a written application form provided by the Division Liaison on or before January 1st.
 - b. Have and submit with the application form a minimum number of thirteen (13) players on the roster with a non-refundable \$300.00 team bond. The non-refundable bond applies to the first season in terms of folding or a denied application to the Board.
 - c. Only recruit four (4) current KWSL members. No other players from a KWSL roster from the previous year will be considered eligible to form part of the team. No exceptions. At least thirteen (13) players from the January 1st roster must remain with the team on the final roster submitted with team registrations.
 - d. Be approved by the Board as a team and be approved for the requested division.
 - e. Own at least one (1) full set of complete uniforms. (Note: all teams are required to have two (2) sets of jerseys; one set light and one set dark. New teams to the League are granted a one (1) year grace period to come up with a second set of jerseys).
 - f. Pay their team League fees by the due date as set by the Board.
8. A team is officially considered registered when it has submitted to the Division Liaison:

- a. A fully completed roster listing a minimum of 13 active player names (unlimited maximum)
 - b. Declaration of Protection list (as defined by Article 11-12)
 - c. All applicable player, team fees, and Performance bonds of three hundred dollars (\$300) are paid in full. New teams cannot be the result of renaming a previous team, which ceased to be a member while liable for outstanding debts owing to the League. Incomplete registration packages will not be accepted and will be returned to the Team Representative for completion.
 - d. A Team name and the name of Team Representative (and associated contact information) that is designated to receive League correspondence.
 - e. Team/Jersey Color
9. League fees shall be established by the Board and be based on the budget provided by the Treasurer.
 10. Given there are inherent and assumed risks associated with the sport of soccer, the KWSL has a **no refund policy for those players who have played in any League game during the current season.** Refunds will be considered on an individual basis providing a) the player requests the refund directly from the Board b) the player has a valid reason for withdrawing registration c) have not requested a refund in the previous two (2) playing seasons and d) has not played in any current season game. Players should ensure their commitment level prior to completing the registration process. Should a refund be issued to a player, a \$25.00 fee will be issued for so doing.
 11. Players entering the mid-season draft are expected to pay a pro-rated fee of the League fees to be determined by the Board.

ARTICLE 2 – DRAFT & ROSTER

1. At the end of the season, all team rosters are considered closed.
2. Rosters submitted at the beginning of a given season can only consist of the names listed on the previous year's roster + four (4) new recruits. Teams need a minimum of 13 players listed on their roster in order to be eligible to enter the League.
3. All new members to the League and returning players wishing to play on a different team will have their names entered onto the draft list (unless picked up as one of the 4 new recruits allowed for a team as identified in Article 12.2). Draftees will only be considered a viable draft pick if full registration is paid before the draft date.
4. There will be a beginning of the season draft. The draft format will be decided by the Board (Article 4.5) and could include exhibition games, meetings or a combination of the two. Subsequent drafts will not be guaranteed but will be held as needed and will not be considered earlier than four (4) weeks following the commencement of the season.
 - a. The end of season standings (from previous year) will be used to determine the order of the draft pick (other than newly formed teams) completed at the beginning of each year. Newly formed teams draft last.
 - b. The current year's standings will be used to determine the order of the draft pick for the 2nd round of drafts and any other draft completed thereafter.
 - c. Players enrolled in the mid-season draft will receive a discount on registration fees. Amount of discount to be determined by the Board.
 - d. Players returning to the league after the mid-season draft will receive a discount.

5. The lowest placed team will choose the first pick (the lowest placed team to get the first two (2) draft picks if, and only if, there is a twenty point spread between themselves and the team above them in the standings).
6. The draft will continue with each team picking one player each round in accordance with the standings until all teams are full (minimum of 17 players) or all players have been drafted.
7. A maximum of two (2) representatives per team (one must be a registered player) will be allowed to attend the draft meeting and draft players.
8. Players drafted in the first draft become a player on that team's closed roster for the season. Any players drafted during the second draft process or later, will be released at the end of the season and be eligible for pick up for the following season.
9. Division Liaisons contact draft players.
10. Protection List – Any player whose name is held on a team roster/list for the season, but does not intend on being an active player, may not dress for any games and is not required to pay for any League fees. If a player intends at any point during the season to become an active player they MUST pay their League fees in full and complete the registration process before being eligible to play and/or stepping onto the field. This includes having the team forward an updated roster to the Division Liaison. Any team proven to have used an ineligible player shall forfeit the game concerned (with fines applied per Article 15.3.h) and the opposing team shall be awarded the three (3) points and a 1-0 win. At the discretion of the Executive the team may be sent to the Discipline Committee.
11. If there are circumstances where less than one round is played, the draft order for the following season will be a random draw.

ARTICLE 3 – PLAYING SEASON/KWSL CHAMPIONSHIP/PLAYOFFS

Schedule

1. The League's playing season is mid April (depending on field readiness) up to (and if needed) mid-September of each year. Playoffs included.
2. Games to be played twice a week in April, May, & June and a minimum of once a week July, August & September. Playoff games could be a mixture of once or twice a week. Schedule set by the appointed Scheduler, appropriate partners and reviewed by the Board.
3. While the various divisions/tiers will play on various nights of the week (depending on field availability and division of play), each division will have set days of play. Game days to be set by the appointed Scheduler, appropriate partners and reviewed/adjusted by the Board.
4. Regular League games to be forty-five (45) minute halves, Start times are subject to change to reflect the season and safety allowance for the Officials to regulate the game. Game start times are to be set by the appointed Scheduler, appropriate partners and reviewed/adjusted by the Board.

Points Awarded

1. The League schedule shall be based on a 20+ game schedule.
2. Game points shall be: Win = 3 points Tie = 1 point.
3. If for any reason the referee or the KWSL Board prior to game times sees fit not to start a game and calls the game forfeiture, then each team will be awarded one (1) point resulting in a 1-1 tie.

4. The Board shall have discretionary powers to decide whether unfinished games are to be replayed or the result declared official.
5. The Board shall appoint all game official(s) whose decision(s) shall be final.
6. In the case of a 'no show' middle referee, the game shall be awarded a tie 0-0 unless a BC Soccer Youth or District referee is available to officiate the game.
7. Any team responsible for defaulting a game without forty eight (48) hours verbal or written notice will be charged with a fine to cover the referee expenses associated with the game. The defaulting team shall forfeit and the opposing team will be awarded three (3) points and a 1-0 win.
8. In the event of inclement weather, and unless notified previously by the Scheduler, teams must attend the grounds and await the decision of the referee as to the fitness of the playing pitch.

Playoffs

1. At the completion of the schedule, the team with the most points in each division shall be declared the KWSL League Champion. Should a division be divided into tiers, the KWSL League Championships will be awarded based on tiers.
2. Prize money for the champion in each division/tier is one hundred fifty dollars (\$150).
3. Where two or more teams have the same number of points, then the KWSL winner will be determined as follows:
 - a. The record of the teams against each other, this will include goal difference in head to head games (if necessary), if still tied then:
 - b. The team with the best goal difference overall will be the winner (goals for minus goals against), if still tied then:
 - c. Coin toss
4. Playoff format is as follows:
 - a. League standings determine playoff position. Playoffs will occur per division and play off dates are determined in accordance to the schedule set at the start of the season, discussed by the team representatives, set by the appointed Scheduler, appropriate partners and reviewed by the Board (Article 13.2 Schedule).
 - b. All playoff games (except finals) will be forty-five (45) minute halves and will go straight to shoot-out to determine a winner, should there be a tie.
 - c. The final playoff game will be forty-five (45) minute halves. If overtime is needed, then two (2) full five (5) minute halves will be played. If still tied, then a shoot-out will determine the outcome.
 - d. Prize money for playoffs is two hundred dollars (\$200) for 1st place and one hundred (\$100) for 2nd place.
5. All players must have played 5 League games to be eligible to play in the playoffs.
6. All cards are carried into playoffs.

Game Requirements

1. Each team must have:
 - a. Installed two (2) FIFA Regulation size corner flags properly and securely placed.
 - b. Installed one (1) goal net in satisfactory condition and properly tied down. Failure to provide either corner flags and/or net will result in a twenty-five dollar (\$25.00) fine for each article.
 - c. A first class game ball (home team) and the visitors a back-up game ball.

- d. Their players properly dressed and equipped. Each team is required to have two (2) sets of jerseys, home (dark) and away (light). (Note: New teams to the League are only required to have one full set of jerseys and are given a one year grace period to come up with the second set of jerseys). All jerseys shall be numbered according to FIFA regulations. Teams are responsible for having the players numbered as shown on both the team lists and game sheets. The same number may not be allotted to more than one player in any season.
 - e. At least seven (7) players ready to play at the scheduled game start time. Failure to provide the minimum amount of players will result in default and a fine (see Article 5.3f)
- 2. Each team must provide to the referee, at the end of half-time, a team-list in duplicate. This list must include the team name, game date, field, full name and jersey number of all the players dressed to play.
- 3. Every team is responsible to the KWSL for the action of its players and officials and is required to take all precautions necessary to prevent spectators from assaulting or threatening other players or officials before, during and after the game.
- 4. A player shall be allowed to play if they arrive after half-time and the game sheet has already been handed to the referee. However, to ensure proper reporting of those in attendance to games, player's names are not permitted on a game sheet until they have officially arrived at the field. In such cases, the captain for that game would need to approach the referee to have the name added to the game sheet.
- 5. Any team proven to have used an ineligible player shall forfeit the game concerned (with fines applied, as per Article 15.3.h) and the opposing team shall be awarded the three (3) points and a 1-0 win. At the discretion of the Board of Directors, further sanctions against the player and/or team may be imposed.

ARTICLE 4 – TEAM RESPONSIBILITIES

- 1. Each affiliated team must furnish the KWSL with a team roster/list showing the names, birthdates, mailing addresses, telephone numbers and email addresses of the players and team representative(s) by the closing date set by the Board.
- 2. All teams must supply the above roster/list in the electronic format specified by the Board.
- 3. Every team must furnish a Team Representative who is responsible for:
 - a. Attending meetings.
 - b. Relaying all KWSL correspondence and communications to all members of their team.
 - c. Ensuring all team members follow the By-laws and Rules & Regulations.
- 4. Any team wishing to change its team name must notify the KWSL. Team name changes to published documents will be made at the discretion of the KWSL.
- 5. In the event that a team ceases to operate or has been declared defunct by the KWSL after the start of the current season, players shall be moved to other teams through placement or special draft and fee reimbursement at the discretion of the Board.
- 6. Every team is required to report the results of each game to the Stats/Website Manager by midnight of the day the game is played. Submission shall be done by way of the online game report form found on the www.kwsl.net website. Failing access to the www.kwsl.net website, teams are to email the Stats/Website Manager in its place (providing all the same/necessary information).
 - a. Game reports are required for any Exhibition and/or Forfeited games.

- b. Reporting of cards (yellow/red) is required. Teams failing to report red and yellow cards to the Board will be fined twenty-five dollars (\$25).
 - c. Failure to submit game results on time, barring unforeseen circumstances and one (1) formal warning, a fine of twenty-five dollars (\$25) will be applied.
- 7. Teams are required to submit all official game sheets at the end of each month to a designated location determined by the Board. Failure to do so will result in a twenty-five dollar (\$25) fine.

ARTICLE 5 – FINES

1. All teams to be in good standing within KWSL shall post a “Performance and Behaviour Bond” in the amount of three hundred dollars (\$300) at the beginning of the season. This bond money will be used to ensure any fines levied against a team are paid in full and will be carried over to the next season.
2. All League fees and fine payments shall be forwarded to the Treasurer.
3. As a result of reviewing any referee’s report, attendance sheets, game reports, correspondence, etc. the following penalties will apply for each offence:
 - a. Failure to provide goal net prior to the start of game.....\$25
 - b. Failure to provide legal size corner flags.....\$25
 - c. Failure to submit game results on time (barring unforeseen circumstances and 1 formal warning).....\$25
 - d. Failure to provide the official game sheets at the end of each month.....\$25
 - e. Teams failing to report red and yellow cards.....\$25
 - f. Default/Forfeit of game not announced within the acceptable time frame.....Cost associated with the referees as per current rates
 - g. Failure to have a Team Representative present at a KWSL meeting.....\$25
 - h. Failure to wear the appropriate jersey colour as indicated by the schedule (Home – dark; Away-light).....\$25
4. All fines will be deducted from the three hundred dollar (\$300) bond posted at the start of the season. In the event that a team’s bond drops below one hundred twenty-five dollars (\$125), the team will be declared a team not in good standing and needs to top their bond back up to three hundred dollars (\$300), payable in thirty (30) days.
5. Individual fines may be applied in addition to the above team fines for disciplinary concerns.

ARTICLE 6 – DISCIPLINE

1. The Board shall deal with violations of the laws of the game, the rules, regulations and by-laws of the KWSL and the BCSA, and in the case of any infractions of the foregoing, or any unsportsmanlike conduct, or any action tending to bring into disrepute or to be against its

best interests, to summon before it any team player, official or member for the purpose of inquiring into said offence.

2. In the event of any association, League, team, player, official or member being proved to the satisfaction of the Board to have been guilty of any violation of the laws of the game, the rules and regulations of the KWSL, or any misconduct, the Board shall have the power to order the offending team or player, official or member to be removed from membership, suspended for a stated period, or dealt with in such a manner as the Board may consider proper in the circumstances. Following BC Soccer protocol. The Board may also direct the offending parties to pay all expenses incurred in hearing the case.
 3. The Board shall call on any team or players thereof to produce any books, letters, or documents and other evidence the Board may require.
 4. In cases of dispute between teams or players, legal proceedings shall be taken only as a last resort.
 5. No member of the legal profession shall represent any such team or player at the hearing of any protest, complaint or appeal unless that person is the team representative of the team concerned and has been such for a period of three (3) months immediately preceding the lodgment of protests, claim, complaint or appeal and that person's name appears on the printed list of such team as the team representative.
 6. Players and/or officials reported for misconduct may be allowed to continue to participate in all soccer activities until their case is dealt with except:
 - a. Players sent off the field of play (red card) will be automatically suspended for at least one (1) scheduled game.
 - b. Players receiving a third caution (yellow card) in the current session will be automatically suspended for at least one (1) scheduled game.
 - c. Players or team officials reported for violence, misconduct or assault on referees, game officials or players shall stand suspended from all soccer activities until their case has been dealt with by the Board.
 7. For the purpose of gathering information the chair of the committee may request the appearance of the parties involved and/or a Team Representative.
 8. An ad hoc Discipline Committee shall be struck by the KWSL Executive to resolve carded offenses and/or misconduct of players, teams, coaches, spectators, and official. Misconduct includes unsportsmanlike, threatening, defaming, and disrespectful behavior on and off the field.
 9. The ad hoc Discipline Committee shall be struck on an as needed basis, within seventy-two (72) hours of the report of misconduct. This committee, barring conflict of interest, shall consist of one (1) Executive member who will act as chair and three (3) selected members from a predefined list who shall determine the appropriate resolution.
- Check this section with BC Soccer's

ARTICLE 7 - PROTESTS AND APPEALS

1. Parties involved in any form of discipline have the right to appeal.
2. Appeals from a decision of the KWSL or Discipline Committee shall be submitted in written format within forty-eight (48) hours and be accompanied by a fifty dollar (\$50) fee and shall state the particulars of the grounds upon which the appeal is based. The fee will be refunded if the appeal is successful. Any appeal fee that KWSL retains will be added to the amount given to the next bursary recipient (amended at the SGM: January 2015)

3. All protests must be filed in triplicate with the KWSL within forty-eight (48) hours of the conclusion of the game.
4. In the event of an appeal, an Appeals Committee shall be struck consisting of one (1) member of the referee's association and two (2) selected members from a predefined list. The chair shall remain the same.

Article 8 - COMMITTEES

1. According to the League Bylaws (Part 9), the Board may create ad-hoc committees to deal with matters as the Board determines. The members of these committees may be selected at the discretion of the Board and they are responsible to the Board. Each committee shall have a liaison that shall report back to the Board on behalf of the committee for information, ratification, or decision. These committees shall conform to any rules that may from time to time be imposed on them by the Board.
 - a. The members of the committee shall be selected annually or as required by the Board of Directors.
 - b. With the exception of a Discipline Committee, each Committee shall have a chairman appointed by the Board of Directors for one year in consultation with the members of the respected Committees.
 - c. Minutes of each Committee or a verbal report to the Board of Directors shall be given to update the Board on the progress of the Committee and for its considering and ratification of the proposed policies, programs, and action plans.
 - d. The Committees shall make any recommendations to the Board of Directors, but shall not usurp the function or approval required by the Board of Directors.
 - e. The Board of Directors shall ratify, as proposed and directed by the Commissioner, an independent Discipline Committee. This Committee will consist of two (2) to four (4) responsible individuals who shall conduct their business under the guidelines set out by BC Soccer. The Commissioner will be the Chair of and will have the last seat in the Discipline Committee. As the Chair, the Commissioner will oversee the meetings and/or hearings and provide unbiased guidance on implementing the discipline guidelines as proposed by BC Soccer.
2. In the event of any association, League, team, player, official, or member being proved to the satisfaction of the Discipline Committee to have been guilty of any violation of the laws of the game, the rules and regulations of the KWSL, or any misconduct, the Discipline Committee shall report to the Board of Directors the outcome of the committee meeting and/or hearing. The Board may also direct the offending parties to pay all expenses incurred in hearing the case.
3. The Discipline Committee shall call on any team or players thereof to produce any books, letters, or documents and other evidence that may be required to hold a fair and unbiased meeting and/or hearing.
4. Players and/or Team officials reported for misconduct may be allowed to continue participate in all soccer activities until their case is dealt with except:
 - a. Players and/or Team officials sent off the field of play (red card) will be automatically suspended for at least one (1) scheduled game.
 - b. Players and/or Team officials receiving a third caution (yellow card) in the current session will be automatically suspended for at least one (1) scheduled game.

- c. Players and/or Team officials reported for violence, misconduct or assault on referees, game officials or players shall stand suspended from all soccer activities until their case has been dealt with by the Board.
- 5. No member of the legal profession shall represent any such team or player at the hearing of any protest, complaint or appeal unless that person is the team representative of the team concerned and has been such for a period of three (3) months immediately preceding the lodgement of protests, claim, complaint or appeal and that person's name appears on the printed list of such team as the team representative.
- 6. In cases of dispute between teams or players, legal proceedings shall be taken only as a last resort.